

# LIVERY BRIEFING

February 2024



## Message from the Chair, Deputy Philip Woodhouse

Dear Clerks,

Welcome to the first Livery Briefing newsletter of 2024. I hope you have all had a good start to the year and I look forward to a productive year ahead.

I'm pleased to advise that the annual Clerks' and assistant Clerks Forum took place on 17 January. Speakers included the Town Clerk Ian Thomas CBE; Alderman Alastair King DL; Alderman Tim Hailes; the Chair of Finance Henry Colthurst; Caroline Jack (Executive Director, Mansion House); the Remembrancer Paul Wright; the Head of Cyber Crime from City of London Police Nik Adams; Rob Flavin our Webmaster for the Livery Committee website; and Laura Miller from the Chamberlain's Court. We received positive feedback and we plan to repeat this next year on 22 January all ideas for content for which are gratefully received.

### Cyber Griffin

The latest Cyber Griffin Programme details are available online and I encourage you to view them: <https://cybergriffin.police.uk>

### Equality, Diversity and Inclusion (ED&I)

Planning is underway to invite the Livery to an ED&I event. The former lead officer on ED&I left the City of London Corporation in the run-up to the planned event last September. However, the Town Clerk and his team are committed to a new, updated, version which is in the planning stages (with a target date of 17 September). A further update will follow in our next briefing.

### Website and Social Media

Rob Flavin our webmaster continues to monitor the Livery Committee website which has had a record number of visits in February. Please do use your website ([www.liverycommittee.org](http://www.liverycommittee.org)).

### Pan-Livery

Since the last Livery Committee meeting, we have successfully folded Pan-Livery into the Livery Committee. The benefit of the Pan-Livery has been immense, and we wish to continue to see the surveys supported. The Deputy Chair and I have spoken to a cohort of possible Masters for 2025 (presumptive) who had limited knowledge of the Pan Livery reports. We do need to get wider understanding across the Livery of these exceptional surveys. The plan is to start a new survey operating in a slightly different way. We intend using an ambassador from every Livery Company to help the relevant Clerk provide answers and to speed up the process. More to follow!

The 20<sup>th</sup> Inter-Livery Pancake Race was, unfortunately, postponed this year due to inclement weather. Rest assured that it shall return in 2025, to challenge the incumbents, the Worshipful Company of Furniture Makers!

Preparations are well underway for the London Livery Weekend 2024 taking place 21-23 June, which promises to be a very special weekend indeed. Further information, including how to secure your Master, Prime Warden or Upper Bailiff's involvement, may be found on the [London Livery Weekend page](#) of the Livery Committee website or by emailing [weekend2024@liverycommittee.org](mailto:weekend2024@liverycommittee.org)

### Garden of Remembrance

The Garden of Remembrance service, took place in last November, with a donation to The British Legion of £10,000 and £4,000 to St Paul's. Please note the date this year will be Monday 4 November.

### Livery Liaison Scheme

The new scheme is now underway and details of the Alderman/Alderwoman allocated to each Livery are on the website. Clerks report this to be working well. For further information, as ever, please visit the Livery Committee website: [www.liverycommittee.org](http://www.liverycommittee.org) where you will also find the dates of forthcoming courses, as listed below.

With very warm wishes,

Philip Woodhouse  
Chair, Livery Committee.

## Dates of Importance

### City Briefings (5.30pm)

4 March 2024, 16 May 2024, 12 September 2024, 6 November 2024.

### Masters, Prime Wardens and Upper Bailiff Weekend

21-23 June 2024.

### Wardens and Court Assistants Course

17 September 2024

## News

### **Her Majesty Queen Camilla is clothed as an Honorary Liveryman of the Worshipful Company of Fan Makers**

The Master Fan Maker Peter Dove and his full assembled Court, clothed Her Majesty The Queen as an Honorary Liveryman of the Company on Tuesday 13 February at Clarence House. Her Majesty has a keen interest in fans and as The Duchess of Cornwall became Patron of the Fan Museum. HRH The Duchess of Gloucester was present at the ceremony, herself a Liveryman of the Company. In addition to members of the Court being present, guests from the Fan Museum and Fan Circle International attended. After the ceremony, the Master presented Her Majesty with a fan designed by Royal couturier Stewart Parvin M.V.O., commissioned in 2020 to mark the impact of Covid-19 on so many lives. Stewart Parvin attended and explained his design to The Queen. The Company is known to present a fan to ladies on the occasion of their marriage in The Royal Family and for other notable occasions such as Coronations. A commemorative Coronation Fan is expected to be presented to Her Majesty in due course.

Fans have always been popular with The Royal Family, many portraits of female members of The Royal family include fans dating back to the time of Queen Elizabeth I. The Royal Collection Trusts' fans was begun by Queen Victoria and extended by Queen Mary and contains many unique fans. The Master Peter Dove said, "It is an honour and a privilege to welcome The Queen to the Company as we continue to develop and promote interest in the craft and the production of beautiful fans and their wider use. A very special day for the Company and Fan Making". Although handheld fans are not prevalent today, they were an important fashion accessory inherited from the Far East and established in Europe. When the Huguenots were forced from France in the late 17<sup>th</sup> Century they founded the Fan Makers Guild in London, later to become the Worshipful Company of Fan Makers. It received a Royal Charter in April 1709 during the reign of Queen Anne to regulate the standard of Fan Making and imports in London. Fans were so popular they even had their own language, being the way a fan is held or waved to attract attention or send a message. Fan Making is on the critically endangered list of Heritage Crafts. However, with funds provided by our Charitable arm, the Company has committed to sponsoring design courses at Chelsea College of Arts and West Dean College to help revitalise the craft. Modern times have seen the adoption of mechanical, turbo and wind turbine fans by the Company through its links to the Chartered Institution of Building Services Engineers (CIBSE) and Cranfield University. The Company also has ties with all three military services.

Claire Chitty

[The Worshipful Company of Fan Makers](#)

Saddlers' House, 44 Gutter Lane, London EC2V 6BR

[clerk@fanmakers.com](mailto:clerk@fanmakers.com)

---

## Upcoming Events

### **Networking Breakfast Reception and Panel Discussion to mark International Women's Day**

**Thursday 7 March, 8.30-11am, Guildhall, London**

This year's International Women's Day theme, #InspireInclusion, asks us to join together in collectively creating a more inclusive world for women. To truly include women means to openly embrace their diversity of race, age, ability, faith, body image, and how they identify. When women themselves are inspired to be included, we all benefit from a sense of belonging, relevance and empowerment. When we inspire others to understand and value women's inclusion, we forge a better world for all. The City Corporation are hosting a breakfast reception and panel discussion to celebrate. Guests will hear from speakers about their professional experiences with an opportunity to ask questions during the session. Moderated by Alderwoman and Sheriff Dame Susan Langley, DBE. Clerks interested in attending are invited to register their interest by contacting [rem.events@cityoflondon.gov.uk](mailto:rem.events@cityoflondon.gov.uk). Should space permit, an invitation will then be issued.

### **Leadenhall Market**

**Thursday 7 March 12:30pm onwards**

This International Women's Day '[Music in Offices](#)', in association with [Culture Mile BID](#) & [Cheapside BID](#), are leading an inspirational Sing & March through the streets of the City of London. The performance, titled 'City of Women', will feature the words and voices of women who have broken the mould over the last 500 years, right up to current City women who continue to inspire. This will be a celebration of empowerment, allyship and inclusion for all. Residents and workers of the City are invited to join the chorus, an informal choir, who will march from Leadenhall Market from 12.30pm on Thursday 7 March. Drop-in lunch time and evening rehearsals and learning sessions will take place in the lead up to the event at Voces8 Centre, Gresham Street from Monday 19 February.

- Non audition, all welcome, no prior musical experience required
- No requirement to attend all sessions, nor to join the final performance if unavailable
- Free of charge to participate
- A great opportunity to meet others over a shared enjoyment of music and appreciation of inspiring women

For more information and to register visit [Chorus website](#).

### **Past Masters Golf Tournament**

**Tuesday 30 April, Foxhills Golf & Country Club, Surrey KT1 0EL**

The competition will be individual Stableford played off full handicap. The Club has good practice facilities and will provide golf balls for the range included in the cost. The total cost for coffee and bacon roll, golf and two course lunch is £210.00. A deposit of £30 is required in order to secure your place (the balance of £180.00 to be paid by 17 March). Please contact Dennis Woods [dennis@windlewoods.co.uk](mailto:dennis@windlewoods.co.uk) with your name, Livery Company, year of office as Master, handicap index, email and mobile number. Should you wish to register your partner to join the Dunsborough Park garden tour, please also provide their name, email address and mobile number. The cost is £20 to include light refreshments.

Bank Details:

Dennis Woods

Sort Code 40-47-83

Account Number 55325358

### **Service of the Order of the British Empire**

**Wednesday 15 May, 11am, St Paul's Cathedral**

The King has commanded that a Service of Dedication is to be held for the Order of the British Empire at 11am on Wednesday, 15 May at St Paul's Cathedral. Those belonging to the Order and holders of the British Empire Medal who wish to attend should apply for a ticket online at [www.centralchancery.org.uk](http://www.centralchancery.org.uk) and complete the registration form. Please include your full name, postal address, email address, appointment and any other decorations along with the name of your guest (maximum of 1 per Member or Medallist). Applications will be received on a first come first served basis and will close on Thursday 28 March. For any questions please contact the Central Chancery at [events@centralchancery.gov.uk](mailto:events@centralchancery.gov.uk)

### **Inter Livery Rifle Shooting Day, Friday 7 June, Bisley Ranges, 'The 10<sup>th</sup>' - A Special Year**

We are organising a day of rifle shooting at the unique Bisley Ranges as before. This is a 'must do' event whether serious 'shooter', or complete newcomer wanting a new experience. We are sharing the surplus funds between the RAF Benevolent Fund and an alternative education course organised by the RAF Small Arms Association for Air Training Corps cadets who have issues with life skills. Supporting young cadets with these life skill issues is a worthy cause. The day will consist of teams of three entrants from each participating Company having a magnificent day. Due to space limitations the number of teams is strictly limited to 16. A full day, commencing with breakfast at 8.30am and finishing with the usual free bar to detain those that do not wish to drive home in the rush hour.

We are planning five disciplines as usual with all the usual great prizes, food, fun, and company. The winning team holding the Bakers Cup for the year and the highest individual score for the Target Rifle the Tim Bone Rose bowl, kindly donated by Tim's mother in his memory. This is the tenth year we have held the event, and every year has been truly wonderful. We are investigating and anticipate including in this year a couple of special surprises to celebrate raising a considerable sum for a worthy charity. More on these events will be circulated with the invitation. At this stage I am just notifying you of the event. In recent years we have been heavily over-subscribed. We are reluctant to expand the event, as it may spoil the cordial and wonderful atmosphere that the day creates. We are considering how best to allocate places, therefore, to be fair this year we will not take any bookings prior to issuing the formal invitation in early March. No need to worry, plenty of time will be allowed to pay. Please do not hesitate to ask any questions.

Colin Sach  
[Colin.sach@sachco.com](mailto:Colin.sach@sachco.com)

### **London E-business Support Programme**

The London E-business Support Programme is a fully-funded package of support including: 1-2-1 expert advice, guidance, webinars and events, which is specifically aimed at helping small business owners in London make better use of digital technology to enhance their online presence; attract more customers; increase sales and improve their business operations. The programme is funded by the UK government through the [UK Shared Prosperity Fund \(external link\)](#) and delivered by Business for London's consortium of seven business support organisations located across London. Under this scheme, the City Corporation delivers support for businesses located in the City of London and Tower Hamlets.

Experienced E-business Advisers offer 121 advice sessions (delivered online) which are tailored to the needs of your business and focused on helping you maximise your digital potential to grow your business. The type of advice varies, depending on your individual business needs, and can include support to:

- Build a strong online presence for your business
- Maximise your website's search engine ranking (SEO)
- Enhance your online marketing & social media
- Utilize ecommerce and online payments
- Improve your customer service
- Use digital tools to maximise your business efficiency, save time and money
- Improve cyber-security, data storage / back-ups

You can find out more and [register for the Programme online](#).

---

## **Lord Mayor's Programme**

### **Lord Mayor's Visit to New York City, USA, 10-12 December 2023**

Between the 10 and 12 December, to promote the launch of the City Corporation's new office presence in the United States, the Lord Mayor, alongside the Policy Chair, made a visit to New York City. Together with the Policy Chair he spoke at the official launch reception for the new office, hosted by JP Morgan, at which the new US Managing Director was announced. The Lord Mayor also undertook a series of meetings with US based asset managers and investors, in addition to leading a roundtable with local fintech firms and speaking at Innovate Finance's annual Christmas party in the US.

### **Lord Mayor's Meeting with Governor of Victoria, Australia, 14 December 2023**

The Lord Mayor met the recently appointed Governor of Victoria whilst she was in the UK to meet HM The King upon taking up her appointment. The meeting enabled the Lord Mayor to discuss City Corporation priorities in the Australian market and share details of his Mayoral theme. In the meeting there was a focus on the City Corporation's asset management work streams and working with Australian superannuation funds. This included promoting the "Global Investment Futures" work where the City can support their fast-growing superannuation funds to invest internationally.

### **The London Government Dinner, 11 January**

The Lord Mayor hosted the Mayor of London, Sadiq Khan, as well as every borough Leader, Chief Executive and Mayor in London, to Mansion House for the annual London Government Dinner. The Lord Mayor, Mayor and Chair of London Councils, Cllr Georgia Gould, all made keynote remarks.

### **Lord Mayor's Visit to Davos, Switzerland, 15-19 January**

The Lord Mayor attended the World Economic Forum in Davos from 15-18 January 2024. He had an extensive programme with high-level WEF sessions and engagement with a wide range of international senior stakeholders and politicians, including attending the Informal Gathering of World Economic Leaders focused on COP29. The Lord Mayor was also given the opportunity to speak at three separate sessions on AI, the Space Economy, and Circularity, a significant platform for the City Corporation. Key discussion themes were AI, space debris, and cyber security and fraud.

### **Lord Mayor's Visit to Dublin, Ireland, 24-26 January**

The Lord Mayor travelled to Dublin to meet key Irish government officials, businesses, trade associations and academia, as well as UK businesses based in Ireland. His programme included engagements with the Taoiseach Leo Varadkar, Trinity College Dublin, Irish Funds and Allied Irish Bank, among others. The visit aimed to further enhance engagement and collaboration between the UK and Irish financial and professional services sector, as well as deepen the City's relationships and connectivity with key Irish policymakers and businesses. While in Dublin, the Lord Mayor had the opportunity to discuss as deep tech, including AI and the 695<sup>th</sup> Lord Mayor's Ethical AI Initiative, sustainable financing and space economy.